



# COLLEGE OF OPTOMETRISTS OF BC

Board Meeting Minutes April 18, 2011  
Approved June 27, 2011

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## **1. CALL TO ORDER AND INTRODUCTIONS (9:00am)**

### **Present:**

Dr. Dale Dergousoff, Chair  
Dr. Tanya Flood, Vice Chair  
Dr. Kenneth Lawenda, Registration Committee Chair  
Dr. Jeffrey Mann, Quality Assurance Committee Co-Chair  
Dr. Kevin Youck, Board Member  
Ms. Barbara Buchanan, Public member, Patient Relations Committee Chair  
Mr. David MacPherson, Public Member  
Mr. James Grey, Public Member  
Dr. Dr. Robin Simpson, Registrar  
Stanka Jovicevic, CAO/Assistant to the Registrar  
Jela Vuksan, Administrative Assistant

Presentation by Dr. Surjinder Sahota, BCAA President regarding the following:

- Overall introduction
- Future joint AGM
- Incorporation of Pear Review Circle into BCAA CE events
- Letters regarding IOBP and recent issue of Vision Magazine, Jan-Feb, 2011

Dr. Dale Dergousoff, Chair called the meeting to order at 9:00 a.m. A quorum was present, and the meeting, having been duly convened, was ready to proceed with business.

Chair reminded the Board members that special rules were adopted that limit discussion to 3 minutes per person during the first round of debate and to 2 minutes per person during the second round.

Duty of the College is to be fair, objective, unbiased and transparent in all of our considerations. We make policies to serve the regulatory functions of the College and act in the public interest. The Board works in courteous spirit and majority prevails, we speak with one voice and all discussions are directed towards the Chair.

The Chair, Dr. Dergousoff, welcomed new board members elected by acclamation, Dr. Tanya Flood and Dr. Kevin Youck

### **1.1 CONFIRMATION OF AGENDA**

#### **It was moved, seconded and carried that**

- The Board of the College adds the following items to the Agenda: 1.2, 7.2 and 7.3

The Agenda was approved with the noted additions.

### **1.2 Election(s)**

#### **It was moved and carried that,**

The Board of the College re-elect Dr. Dale Dergousoff, Chair of the Board of the College for a term of one year.

#### **It was moved and carried that,**

The Board of the College re-elect Dr. Tanya Flood, Vice Chair of the Board of the College for a term of one year.



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## 1.3 APPROVAL OF MINUTES:

### **It was moved and carried that:**

The Board of the College adopts the December 12, 2010 Minutes as circulated.

### **It was moved and carried that:**

The Board of the College adopts the February 4, 2011 Conference Call Minutes as circulated.

### **It was moved and carried that:**

The Board of the College adopts the February 7, 2011 Conference Call Minutes as circulated.

### **It was moved and carried that:**

The Board of the College adopts the February 13, 2011 Conference Call Minutes as circulated.

### **It was moved and carried that:**

The Board of the College adopts the March 28, 2011 Conference Call Minutes as circulated.

## 2. CORRESPONDENCE RECEIVED:

### **It was moved and carried that:**

The Board of the College adopts Correspondence Received as submitted.

## 3. REPORTS:

### **Moved and carried that:**

The Board of the College accepts reports as presented.

## 4. FINANCIAL REVIEW

### **It was moved and carried that,**

The Board of the College adopts financial report as presented.

## 5. MOTIONS

### **5.1 It was moved and carried that,**

Self-recording and self-reporting of Continuing Education

- As of May 2, 2011, registrants **will be** required to Self-record and Self-report their Continuing Education hours
- As of May 2, 2011, registrants will **no longer** be required to submit their CE certificates to the College office. Any CE certificate received after May 2, 2011 **will not** be retained by the College. The College will attempt to return certificate(s) to the registrant.
- As of May 2, 2011, Registrants will be required to retain all original CE certificates.
- **Upon request** to the Registrar, registrants **will be** required to provide all original CE certificate. This will carry out by, but not limited to, Continuing Competency Assessments and Random Audit

### **5.2 It was moved and carried that,**

The Board of the College amends Form 10: Registration Renewal Application by striking out the word "employment" and substituting the word "practice".

## 6. UNFINISHED BUSINESS

6.1 The CAO to look into implementation of OE Tracker.

6.2 To continue with the 2011 Strategic Planning goals that was introduced in December of 2010

6.3 To set up the policy related to emails and personal device security

**Action item:** The Registrar to look into creation of the email communication policy and investigate possibility of the security audit for the internal system



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### **7. NEW BUSINESS**

7.1 PharmaNet application in process

#### **7.2 It was moved that,**

As per motion from the April 17, 2011 AGM, the Board was asked to engage in discussion that the College collects the fee for the Association that represents the largest number of registrants in BC.

Motion failed

**Action item:** The Board asked the Registrar to develop the points and material related to a decision surrounding the collection of fees.

**7.3 Registrar status:** This topic went in camera in accordance with Bylaw 15.7(a).

### **8. NEXT MEETING**

The next meeting of the College scheduled for June 27, 2011 at 9:00am in Vancouver.

The following meetings are tentatively scheduled for: October 1, 2 & 3, 2011 and December 10 & 11, 2011.

### **13. ADJOURNMENT**

The meeting was adjourned at 2:30pm.