



COLLEGE OF OPTOMETRISTS OF BC

Board Meeting Minutes September 23, 2013
Approved December 9, 2013

1. CALL TO ORDER AND INTRODUCTIONS (9:00am)

Present:

Dr. Dale Dergousoff, Acting Chair
Dr. Tanya Flood, Vice Chair
Dr. Kevin Youck, Board Member
Dr. Roger Gafur, Board Member
Dr. Mark Bourdeau, Board Member
Dr. Manbir Randhawa, Board Member
Dr. Mr. David MacPherson, Public Member
Ms. Barbara Buchanan, Public Member
Ms. Tina Dion, Public Member
Dr. Robin Simpson, Registrar
Stanka Jovicevic, CAO/Assistant to the Registrar

Dr. Dale Dergousoff, Acting Chair called the meeting to order at 9:00am. Meeting was called with proper notice in accordance with the Bylaws. A quorum was present, and the meeting, having been duly convened, was ready to proceed with business.

Special rules were adopted that limit discussion to 3 minutes per person during the first round of debate and to 2 minutes per person during the second round.

The duty of the College is to be fair, objective, unbiased and transparent in all of our considerations. We make policies to serve the regulatory functions of the College and act in the public interest. The Board works in courteous spirit and majority prevails; we speak with one voice and all discussions are directed towards the Chair.

It was moved and carried that in accordance with ss. 15(7)(f), the Board meets in private to discuss matters with legal counsel (item 7). The Board resumed open session noting that legal counsel will provide a list of items that requires super majority vote.

In accordance with s. 13 of the Bylaws, the Board elected Dr. Gafur as Chair and Dr. Mark Bourdeau as Vice Chair. The current Chair, Dr. Dergousoff declined to stand as Chair for another term.

ADOPTION OF AGENDA

It was moved, seconded and carried that, the board amends the agenda as follows:

- 5.5 QA report added
- 7.6 Strategic Planning be divided into 2 sessions
- 8.7 New business added
- July 11, 2013 first and second paragraph from the September 23, 2013 Agenda be removed.

Whereas, the Board has received and concurs with legal opinion that the May 2nd, 2013 Board conference call meeting was not properly constituted, the Board approves that the agenda items of the May 2, 2013 meeting are tabled to the current meeting. Carried

3. APPROVAL OF MINUTES

3.1 Moved and carried that the April 10, 2013 conference call Minutes are approved as amended.

3.2 Moved and carried that the April 10, 2013 conference call in private Minutes are approved as amended.



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- 3.3 Moved and carried that the June 10, 2013 Minutes are approved as circulated.
3.4 Moved and carried that the June 10, 2013 in private Minutes are approved as circulated.
3.5 Moved and carried that the July 11, 2013 conference call in private and in public meeting Minutes are approved as amended.

4. CORRESPONDENCE RECEIVED:

It was moved and carried that the Board adopts items 4.1, 4.2, and 4.4 as circulated.
Items 4.5, 4.6, 4.7 and 4.8 tabled to Strategic Planning session.

- **Action item:** The Board directs the Registrar to respond to item 4.3.

5. REPORTS:

It was moved and carried that the Board accepts reports 5.1, 5.2, 5.3 and 5.4 as circulated and 5.5 as verbally presented.

6. FINANCIAL REVIEW

It was moved and carried that the Board accepts the Balance Sheet and Income Statement as circulated.

7. UNFINISHED BUSINESS

7.1 Motion withdrawn.

7.1.1 The Board directs the Registrar to review the Ministry of Social Development webpage for accuracy and make recommendations.

7.1.2 The Board directs the Registrar to allow counsel to discuss issues on request with counsel of other optometric regulatory bodies.

7.1.3 Addressed previously, June 10, 2013 meeting.

7.1.4 Tabled to Committee review.

7.2. It was moved and carried that Ms. Gurpreet Bains is appointed Public Representative and appointed member of the Registration Committee; Dr. Eva Kalicinsky and Dr. Dale Dergousoff are appointed members of the Inquiry Committee; Ms. Tina Dion is appointed member of the Patient Relations Committee; Ms. Vikki Bell is appointed member of the Discipline Committee, Dr. Katherine McKay is appointed member of the Quality Assurance Committee; Dr. Sabrina Jagpal is appointed a Practitioner Assessor.

The Board takes this opportunity to thank Mr. William Archibald for his contribution to the College during his term as Public Representative.

7.3 Dr. Simpson accepts the Member's apology and withdraws his request for a written response.

7.4 The Board directs the Registrar to advise the registrant that procedural changes are being initiated.

7.5 Communication project - ongoing.

7.6 Strategic Planning, 7.7 Board Member Orientation and 7.8 Governance Training are referred to an advisory Group consisting of Dr. Flood, Mr. MacPherson and Registrar who will report at the next meeting.

7.9 It was moved and carried that in accordance with s. 15(7)(f), discussion regarding this matter will be held in private. The board resumed open session noting that discussion took place regarding an ongoing investigation and related legal opinion.



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7.10 It was moved and carried that in accordance with s. 15(7)(a), discussion regarding this matter will be held in private. The Board resumed open session noting that the Board member's claim for one half day honorarium plus expense was approved.

7.11 OE tracker - ongoing

8. NEW BUSINESS

8.1 Whereas, the Board has approved a vote scheme of one vote per jurisdiction to be incorporated into CORA's restructure, the Board furthermore approves, for the purpose of restructuring, a funding formula of: Base amount = per registrant funding assessment, ON and PQ = 1 x base amount, BC and AB = 2 x base amount and all others = 3x base amount. The Board of the College approves the proposed CORA funding formula.

8.2 Whereas in accordance with section 68(2) of the Bylaws, the Board of the College approves an amendment to Schedule F, to include MCPHS (formerly known Massachusetts College of Pharmacy and Health Sciences) University School of Optometry.

8.3 The Board of the College approves the policy that Peer Circle facilitators are eligible to receive the CE credit but not honorarium when facilitating peer circle.

8.3.1 The College shall invoice providers of a College Peer Circle for the Peer Circle facilitators expenses incurred, in accordance with College policy.

8.4 The Board of the College approves the Victoria Association of Optometrist sponsored event, September 10, 2013 for continuing education credit.

8.5 The Board of the College authorizes the Registrar to approve CE credit provided by non-approved providers, at his discretion.

8.6 The College Board approves the Victoria Association of Optometrist sponsored event, October 8, 2013 for continuing education credit.

8.7 Whereas, the documents for registration submitted in acceptable form are reviewed to ensure compliance with the current regulatory scheme and recorded and filed in accordance with established College policies and practice, it is resolved that the original documents are to be retained as the property of the College.

8. NEXT MEETING

December 9, 2013

ADJOURNMENT

The meeting was adjourned at 4:35pm.