



COLLEGE OF OPTOMETRISTS OF BC

Board Meeting Minutes, February 28, 2017
Approved May 29, 2017

1. CALL TO ORDER AND INTRODUCTIONS (9:27am)

Members present:

- Dr. Dale Dergousoff
- Dr. Joan Hansen
- Dr. Sally Donaldson
- Dr. David Schwartz
- Dr. Justin Asgarpour
- Dr. Pardeep Dhillon

Staff present:

- Dr. Dr. Robin Simpson, Registrar
- Stanka Jovicevic, CAO/Assistant to the Registrar

Regrets:

- Mr. Wesley L. Barnaby
- Mr. Gurminder Singh Parihar
- Ms. Joyce Kenoras

Dr. Dergousoff, Chair called the meeting to order at 9:27am. A quorum was present, and the meeting, having been duly convened, was ready to proceed with business. This meeting was conducted in accordance with Robert's Rules, pursuant to Bylaw 26. Special rules were adopted that limit discussion to 3 minutes per person during the first round of debate and to 2 minutes per person during the second round.

The duty of the College is to be fair, objective, unbiased and transparent in all of our considerations. We make policies to serve the regulatory functions of the College and act in the public interest. The Board works in a courteous spirit and the majority prevails; we speak with one voice and all discussions are directed towards the Chair.

2. ADOPTION OF AGENDA

It was moved, seconded and carried that the Agenda is approved as amended to include:

5.3 CAO Report - As the item involves personnel matters, it was moved and carried that the Board, with the inclusion of the Registrar and the CAO, goes in private session, in accordance with Bylaws, s. 15.7(e). On resuming open session, the Board noted that no business had been conducted.

3. APPROVAL OF MINUTES

3.1 It was moved and carried that the Board approves the December 4, 2016 minutes as circulated

4. CORRESPONDENCE RECEIVED

It was moved and carried that the Board adopts Correspondence Received as follows:

- 4.1 The Registrar to respond to the writer.
- 4.2 No further action
- 4.3 No further action
- 4.4 No further action
- 4.5 No further action

5. REPORTS

It was moved and carried that the Board accepts reports 5.1, 5.2, 5.3 and 5.4 as circulated.



COLLEGE OF OPTOMETRISTS OF BC

Board Meeting Minutes, February 28, 2017
Approved May 29, 2017

6. FINANCIAL REVIEW

6.1 It was moved and carried the Board approves financial report

6.2 The Board of the College approves the audited Financial Statements December 31, 2016 as prepared by Smythe CPA.

7. UNFINISHED BUSINESS

7.1 OE tracker – In process

7.2 Amendment to the bylaws - Differed to the next Board meeting

7.3 IRLLEN policy – it was moved and carried that the Board accepts the position of the CAO with respect to Coloured Filters and Visual Stress.

- Action item: Registrar to post the link on the College website

7.4 Standard of Practice – Dr. Simpson provided an update

7.5. Committee review –Pursuant to Bylaw 17, it is resolved that no changes be made to Committee membership.

7.6 Reserve Fund Policy (Review) – Registrar is authorized to negotiate line of credit in the amount of \$200,000

8. NEW BUSINESS

8.1. Election –We have received nominations for the two positions on the Board of the College, Dr. Sally Donaldson and Dr. Joan Hansen (the "nominees"). Registrar declared that in accordance with section 7(4) of the Bylaws the nominees to be acclaimed.

8.2 Governance policy, Chair roles – It was moved and carried that the Board of the College approves Governance policy regarding Chair roles and responsibilities with minor amendments.

8.3 Governance policy, Vice Chair role – It was moved and carried that the Board of the College approves the Governance policy regarding Vice Chair role as circulated.

8.4 Governance policy, Human Resources Advisory Group Terms of Reference – It was moved and carried that the Board of the College approves the Human Resources Advisory Group terms of reference as circulated.

8.5 Declaration of Transferring Controlling Interest amendments – It was moved and carried that the Board of the College approves the amended Declaration of transferring controlling interest as presented

8.6 Continuing Education Policy amendments – It was moved and carried that the Board of the College approves amendments to Part 1 – Continuing Education Requirements of the Policy documents, effective November 1, 2017.

8.7 Administrative policy regarding CE Audit – It was moved and carried that the Board of the College approves an equitable administrative fee to be set by Registrar for CE audit of registrants not enrolled in OE Tracker.

9. NEXT MEETING

Governance day has been scheduled for May 28, 2017.

The College Board has scheduled to meet on May 29, 2017.

10. ADJOURNMENT

There being no further business, the meeting concluded at 2:25pm.